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Contact Info

Name : Yeam Chee Lock

Home Address : 1-7, Blok 19, Taman Alam Megah, Shah Alam, 40400, Selangor, Malaysia

Mobile No : 6017-3760748

Email : yeamcheelock@gmail.com

Employment Objective

To obtain all the knowledge that I can during my time in there. Also involve in marketing and banking for the company which include the operation, execution and panning of the company. Also develop the brand image.

Educational Background

**Bachelor’s Study**

Field of Study : Bachelor of Technopreneurship (Hons.)

Institute : Universiti Teknikal Malaysia Melaka

Graduation Date : June 2018

Latest CGPA : 3.71

Thesis Study :

**Pre-University Study**

Field of Study : Science Stream (Biology)

Pre-University : Sekolah Menengah Kebangsaan Alam Megah

CGPA : 2.58

Graduation Date : December 2013

English Test (MUET) : Band 4

Employment History

Company Name : The One Gift Gallery Sdn. Bhd.

Position Title : Customer Service representative

Position Level : Part time

Duration : 6/12/2011- 31/1/2016

Description : Involve in attending customer and giving full support to the sales team of the company. It help the company to increase the productivity of the company.

Extra- Curricular Activities

|  |  |
| --- | --- |
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| |  |  |  |  | | --- | --- | --- | --- | | **Year** | **Activities** | **Post** | **Stage** | |  |
|  |  |
| 2015 University NLP program Committee University  2013 Volleyball team Leader Pre-University  2011 Scrabble Club President School  2011 School Cooperative Head of cooperator School  Skills   * Beginner : e-commerce and online webpage (ssps, xampp) * Intermediate: Doing business plan for company * Intermediate: Microsoft Office (Word, Excel, Power Point) * I have good inter-personal skill and good communication skill * Able to work in team and well conversed in many languages. |  |

Languages

(**Proficiency**: 0=**Poor -** 10=**Excellent**)

|  |  |  |
| --- | --- | --- |
| **Language** | **Spoken** | **Written** |
| English | 7 | 7 |
| Malay | 7 | 7 |

Mandarin 7 0

Additional Info

Intend to pursue a career which allows me to explore different possibilities in various fields. Through the skills I gained in engineering, I hoped to master all the technical requirements of the related work and carry forward the knowledge gained to various departments. My career would be one which enhances my life and provide me with the path to attain the most in my life.

Interest: A healthy body is essential to keep our mind focused at work. I enjoy running and had participated in a few run throughout Malaysia. It is a way for me to keep my mind focused and work hard to achieve my goal. I every year have dean list and I now in the first class honor which my cgpa is 3.71.

References

Name : Profesor Madya Dr Md.Nor Hayati Bin Tahir

Position : Director of International Office

Company : Universiti Teknikal Malaysia Melaka

Hp No. : 06-3316170

Email : mdnortahir@utem.edu.my

Name : Cheng Sin Jye

Position : Assistant Office Manager

Company : The One Gift Gallery Sdn.Bhd.

Hp No. : 012-6707968

Email : eyjinis@gmail.com